



# **VIRTUAL CONVENTION 2020**

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**EXECUTIVE UPDATE**

**MARVIN R. SMITH, PHARM.D., MCAP**

**AUGUST 15, 2020**

# SCOPE OF REPORT

**2019/20 Administrative Year**

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**Membership**

**Finances**

**Website**

**Special Meeting of May 2020**

**Legislative Changes**

**Future Meetings**

**Awards**

# THANKS TO OUR PARTNERS

## DIAMOND:

- KNOX PHARMACEUTICALS, Registration/Opening Ceremony  
Partner
- **APOTEX, Education Partner**

## GOLD:

- **MASTERS**

## SILVER

- **Pinnacle Access Solutions**
- **Health 2000**
- **Servier**
- **Carlisle Laboratories**

# THANKS TO OUR PARTNERS

## BRONZE

- Quantum - IMPEDE
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## GIFT PARTNERS

**Alium/CaribPharm, Poen Laboratories/CX Pharma LL, Promed Sunncorp PharMed Agency, Intercontinental Pharma, G&B Trading Inc. (Gittens Health) Grace Bay Pharmacy, Care Health Plus Pharmacy, Kirk Distributors/FP**

## INDIVIDUAL DONORS

**Asha Abdool & Peter Fontilus**

# 2019/20 Administrative Year

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Cruise Meeting in May 2019

CAP2019 Orlando Conference in August

Dorian in September

PSJ Conference/Cannabis Farm visit in September  
(JAMAICA)

Research Symposium in December 2019

COVID-19

Members who passed – of note PP Tyrone Jack of SVG.

# Membership

CAP introduced the **New Membership Dues Structure** April 1st, 2018. This consists of two tiers **A & B**,

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**Tier A – US \$50** per year for the following countries: the Commonwealth of the Bahamas, the Cayman Islands, the British Virgin Islands, Barbados, the Republic of Trinidad & Tobago, St. Maarten, Aruba, Curacao, Turks and Caicos Islands, Bermuda and other countries outside of the Caribbean country.

**Tier B - US \$30** per year for the following countries: Anguilla, Jamaica, Grenada, Guyana, St. Vincent and the Grenadines, Antigua and Barbuda, St. Kitts and Nevis, Belize, Suriname, the Republic of Haiti, St. Lucia, Dominica and Montserrat.

# Membership

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CAP has 1032 total members on our register. We began an assessment of the status of these names, at our Special Meeting in May, and the process continues.

The past administrative year 2019/20 we added 53 new members, 3 new Corporate Members, and an overall total of 7 new student members (this figure fluctuates).

New figures will be available after this conference.

# Finance

## Summary of Financial Position as at March 31, 2020

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**Investments (Funds held in Short-term deposit): \$ 101,000**

**Total cash and cash equivalents: \$ 142,300**

## Summary of Income and Expenditure April 1, 2019 to March 31, 2020

Total Income: \$ 144,000

Total Expenses: \$109,000

**Net Income: \$ 35,000**

# Finance

CAP recorded net gains from all three events executed in the 2019-2020 financial year.

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We recorded an increase in overall income by 20% and a reduction in expenses by 30%, compared to the previous year.

Innovative strategies such as: hosting our Spring event via a cruise; hosting our conference in Orlando, digitizing the CAP Journal; collaborating with the University of the West Indies to host our 2019 Winter Meeting; and increased cost sharing initiatives by Executive Members, facilitated a rebound from the previous year's net loss.

# Finance

The year 2019-2020 however, reported a 48% reduction in income from membership.

CAP retains an office in Jamaica and accounts for the business operations of that office.

CAP provides stipends for two part-time volunteers.

The CAP credit card has a \$10,000 limit with 2 signatories.

CAP remains in a strong position, poised to meet all financial obligations and projections for the financial year ending March 31, 2021.

Audited statements will be provided this fall, via official notice by the CAP Office.

# Website

It is managed by FSH Designs (CAYMAN) who are on a monthly retainer to update and maintain the site.

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In 2019/20 the site saw much more activity and a marked increase in content.

CAP members can expect this to continue with the roll-out of our CAP App before 2021.

CAP operations will primarily be driven and accessed via the website.

The model of revenue generation from the website revolves around leveraging the Sponsorship of the CAP meetings into a 24/7/365 approach via the website.

It is critical that members visit and utilize the site and its many resources.

# Special Meeting of May 2020

As mandated by the Constitution, the Executive Council of the Caribbean Association of Pharmacists convened a Special Meeting on Monday 25th, May 2020 at 6pm (EST). This meeting was held at Building A of the Public Hospitals Authority Corporate Center, 3rd Terrace Centerville, Nassau, Bahamas.

A quorum not being established, the meeting was suspended and reconvened by President Dr. Marvin Smith on Tuesday 26th , May 2020 at 6pm (EST) at the same location. Members that were unable to attend physically, did so via the ZOOM online platform provided, and submitted a form of Proxy to those who did attend.

# Special Meeting of May 2020

The Resolution for discussion was placed on the agenda.

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The discussion and vote on the resolution was chaired by 2nd Vice-President Samantha Conolly, who was appointed by the President to act as the Parliamentarian for the meeting.

The Resolution was passed by an overwhelming majority. The report of the meeting was circulated to all members via email, posted to the website, and circulated via social media.

This resulted in the postponement of the 2020 AGM and Election of Officers until 2021.

# Legislative Changes

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CAP will present recommended changes to our Bylaws to provide alternatives for business sessions and voting.

Additional ideas will also be considered.

Member forums (hosted via our CAP virtual platform) will commence before any changes are formally presented

# Future Meetings

## Winter Meeting 2020 – Research Symposium

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- Options are Barbados, Antigua, Guyana
- National Associations should partner with CAP and university

## Spring Meeting 2021 – St. Lucia

- May 2021

## Annual Conference 2021 – Bahamas

- Nassau/Paradise Island, Bahamas

Any meeting not possible in-person will be virtual.

# Awards

## **Afzal Abdool Student Leadership Awards**

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- School of Pharmacy, University of Guyana
- Gavin Ricardo Thomas
- Kevin Stoby
- Reisa Roberts
- Omattie Boodram
- Wanella Emelda Griffith

## **Honourary Life Member Award**

- Dr. Ellen Campbell Grizzle, Past President of CAP.

# CONCLUSION

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CAP needs your effort and expertise

There are various committees...tell us what you like to do

COVID-19 will NOT slow us down

Make our website a regular site to check

Encourage other colleagues to join

Run for office next year.

**THANK YOU!!!**